

Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)
Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)

1. Your organisation or group	
Name of organisation	Woodborough Social Club
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2. Your project	
Project Title/Name	Install New Boiler to serve hot water and heating
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The project aims to continue to rebuild the club's use and facilities. It aims to continue work on social inclusion for people of all ages and backgrounds, some of whom are elderly others with learning disabilities children from tots to teens. It links with the CN2 'bus service which provides life line for low income, socially isolated people who can access entertainment/education/hobbies at the club. When the boiler is installed the club plan to link with other local organisations and fund raise for further improvements.
In which community area does your project take place? (Please give name – see section 3)	Pewsey
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date June 2012
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date June 2012

Where will your project take place?	Woodborough Social Club
When will your project take place?	September/October 2012
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	The club is host to eleven community groups who are concerned they will lose the facility., the club runs several activities, e.g.quiz night,bingo night and family night. One of the groups is a learning disabled club for adults of upwards a hundred members - it is ideal for use, disabled friendly, licensed bar, kitchen and lots of space. Keep Fit group use the club in bad weather, there is a railway club, country dance and WI ,skittles teams. If we fail to obtain a new boiler the community will lose a valuable facility which linksinot other organisations All events are well attended most evenings attract 60/80 members . The Big Society arrived here several years ago and continues!
How many people will benefit from your project?	400 plus
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Page 9 2:1 P12 3:1 p13 3;6 P20 5:2 P23 5.7 P2
Any other information about your project. (Limited to a 1000 characters) The aims/use of the club fit well into The Local Area Board Plan on several points, there is no other venue in the area which would meet the needs of the learning disabled group which improves the lives of disabled adults. The club meets fortnightly which prevents social isolation, there is an ethnic mix, the club is for relaxation and fun this includes education - some members are dual disabled with physcial /emotional problems. Older people use the club for dancing and socialising weekly. The parent/family night provides activities/fun for tots to teens and prevents parents from being isolated. The club offers car parking to the local school mornings /evenings and other events. This enables parents to park in a safe area and get their children to school safely cost ten pound per family. Club members have worked hard polling trees and making extra spaces there arer now over 70 spaces. If the club closed the school would lose this very important amenity.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="7"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text" value="1"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 Bar takings
 hire of hall
 increased membership
 fund raising with other organisations

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?
 Sustained/increased use of venue
 increase in membership
 Building on recent resurgence
 Audit in one year of membership, usage accounts.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?	Yes <input checked="" type="checkbox"/>	Date contacted CIB	May 2012	No <input type="checkbox"/>
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To whom have you applied for funding for this project (<i>other than Wiltshire Council</i>)? <i>Please list with amount applied for and whether you have been successful</i>	Name of Funder	Amount Applied For	Amount Received
	WADWORTH Brewery	4,400	offered

Have you or do you intend to apply for a grant from another area board within this financial year? <i>If yes, please state which one(s).</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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4. Information relating to your last annual accounts (if applicable)				
Year ending: 31 December 2011		Month: December	Year: 2011	
A - Total income:		£24,002.00		
B - Minus total expenditure:		£21,367.00		
Surplus/deficit for year: (A minus B)		£2,635.00		
Free reserves currently held (i.e. money not committed to other projects/operating costs)		£Nil		
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
AJK OPTION TWO	£5,573	Own fundraising/reserves		£
AJK GROUNDWORK	£3,241	LOAN CONFIRMED- WADWORTH BREWERY		£ 4.400
	£	Parish/town council		£
ALL PLUS VAT	£			£0
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£0	Other		£
	£	L		£
Total Project Expenditure	£8,814	Total Project Income		£4,400
Total project income B		£4,400		
Total project expenditure A		£8,814		
Project shortfall A – B		£4,414		
Grant sought from Wiltshire Council Area Board		£4,400		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date) not applic
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: _____ **Date:** 22/07/2012

Position in organisation: _____

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

